



Appendix 10

Sharing of Personal Data

Recipient	Purpose(s)	Data communicated	Exercising your rights or additional information
Oliver	To enable pupils to borrow books from primary and secondary school libraries	Pupil: Surname First name Date of birth Email address provided by the school to the pupil Parents' email address for pupils who do not have an address provided by the school (primary)	Send an email to: lux-dpo-correspondent@eursc.eu
Catering provider (SODEXO)	Follow up on pupil registrations with the catering service. Pupils whose parents do not wish them to use this service are still registered as "tartinistes" (pupils who bring their own lunch).	Pupil: Surname First name Pupil ID Class/Cycle O365 Login Parents/Legal guardians: Surname First name Postal address Email Payment ID (allow the parent/legal guardian paying for the service to be added to a fraternity)	Send an email to: Dataprivacy.OSS.LU@sodexo.com Or to the DPO at: lux-dpo-correspondent@eursc.eu
	In the case of an Individualised Care Plan (ICP) Only care records related to food allergies will be communicated to the service provider	Pupil: Surname First name Registration number Type(s) of allergy(ies) Details of symptoms	
ATSEEE	School transport organisation	Pupils' postcodes	Send an email to: info@atsee.lu

APEEEL1	<p>Management of access to extracurricular activities</p> <p>Event organisation</p> <p>Management of injuries during extracurricular activities</p>	<p>Surname</p> <p>First name (parents, children and/or accompanying persons)</p>	<p>Send an email to:</p> <p>Office@apeeel1.lu or</p> <p>admin@apeeel1.lu</p> <p>periscolaire@apeeel1.lu</p>
Ministry of National Education, Children and Youth (MEN)	<p>Monitoring of compulsory education in accordance with the <i>Law of 20 July 2023 on compulsory education</i></p>	<p>Pupil:</p> <p>School year</p> <p>Pupil registration number</p> <p>Date of enrolment</p> <p>Date of deregistration</p>	<p>Send an email to:</p> <p>lux-dpo-correspondent@eursc.eu</p>

Recipient	Purpose(s)	Data communicated	Exercise your rights or obtain additional information
School photographer	<p>Taking, printing and distributing photographs of the School's pupils.</p> <p>Printing of photos.</p> <p>Printing badges for secondary school pupils, to be used within the School for access to and/or exit from the site and for borrowing books from the library.</p>	<p>Pupil:</p> <p>Surname</p> <p>First name</p> <p>Date of birth</p> <p>Year</p> <p>Locker number</p> <p>Pupil ID number</p> <p>Library code</p> <p>Exit codes</p> <p>Photograph</p>	<p>Send an email to the School's Data Protection Officer:</p> <p>lux-dpo-correspondent@eursc.eu</p>
Category 1 employers	<p>Payment of tuition fees</p>	<p>Pupil:</p> <p>Surname</p> <p>First name</p> <p>Date of birth</p> <p>Year</p> <p>Parents/Legal guardians:</p> <p>Surname</p> <p>First name</p>	<p>Contact your employer(s)</p>
Category 2 employers	<p>Payment of tuition fees</p>	<p>Pupil:</p> <p>Surname</p> <p>First name</p>	<p>Contact your employer(s)</p>

<p>Travel agency(ies)</p>	<p>Organisation of school trips: Transportation reservations; Hotel and accommodation bookings; Booking equipment (e.g. ski equipment); Etc.</p>	<p>Pupil: Surname First name Date of birth Class Gender (used in particular for organising hotel rooms) Exact identity as stated on your identity card and/or passport; Medical information (particularly in the case of food allergies)</p> <p>Depending on the trip, the following information may be provided:</p> <p>Identity card and/or passport number (flight booking); Physical data (height, shoe size, etc., particularly for ski trips when equipment needs to be hired);</p> <p>If a pupil is unable to participate for medical reasons, the travel agency will request a copy of a medical certificate</p>	<p>Send an email to the School's DPO: lux-dpo-correspondent@eursc.eu</p>
---------------------------	---	---	---