

Dear parents,

The management of the European School is pleased to announce that Sodexo will continue to provide our school's catering service for the 2023-2024 academic year.

First meal for the primary will be on September 6th, 2023 and for nursery on September 11th, 2023.

As a reminder :

- Nursery students take their meals at the European School on Mondays,
- Primary students on Mondays and Wednesdays.

The registration on our website (www.sodexoeducation.lu) **is mandatory for all the children** to ensure the smooth running of meals.

You have the possibility to register your child or children for :

- Hot meal (starter, hot dish and dessert)
- Tartiniste (sandwiches)

For any hypoallergenic meal request, a medical certificate or PAI must be attached in order to be examined by our dietitian and determine suitable solution for your child. If you need more information about our procedure, you can access to it on the dedicated page of our website.

REGISTRATION PRICES

Please find below the registration fees for the catering service applicable during the 2023-2024 academic year:

			1 st term	2 nd term	3 rd term
	Cycle	PU	From 09/05/23 to 12/21/23	From 01/08/24 to 03/22/24	From 04/08/24 to 07/05/24
Nursery	M1/M2	5,30 €	68,90 €	/	/
	Sandwich	0,00 €	/	/	/
Primary	Primary 1	5,30 €	148,40 €	/	/
	Primary 2	5,30 €	148,40 €	/	/
	Primary 3	5,90 €	165,20 €	/	/
	Primary 4	5,90 €	165,20 €	/	/
	Primary 5	5,90 €	165,20 €	/	/
	Sandwich	0,00 €	/	/	/

The prices for the second and third terms will be communicated later according to the price indexing.

The registration for the catering services will follow those three steps:

STEP 1: REGISTRATION

Registration for our catering services must be done through our website www.sodexoeducation.lu

For new students, you will need to create an account for your child or children.

For former students, you will need to log into your account in order to renew the registration of your child (ren).

Note: Please replace the "ß" by "2 S"; enter surnames without accents.

STEP 2: ONLINE PAYMENT

Make your selection for your child (ren), then pay online, by credit card.

STEP 3: VALIDATION REGISTRATION

Once payment has been confirmed, you will receive an email confirming the registration of your child (ren).

YOUR ONLINE ACCOUNT

You will find underneath all the features available on your online account:

- Personal information relating to the parent, and modifications if necessary
- Personal information relating to your child (ren)
- Consultation of your paid invoices
- Apply for a refund

A request for reimbursement can be submitted at the latest before the end of the quarter concerned via the reimbursement form available online on our website in the following cases:

- Consecutive absence of more than 2 weeks. A copy of the medical certificate must be attached to your request.
- For permanent departure from the school. The meals not consumed over the term will be reimbursed

Yours faithfully.

A blue ink signature, appearing to read "Martin Weidel", written in a cursive style.

Ecole Européenne Luxembourg I
Martin WEDEL
Director

A blue ink signature, appearing to read "Grégory Bekaert", written in a cursive style.

Sodexo Luxembourg
Grégory BEKAERT
Opérations Manager