

The European School Luxembourg 1 is looking for

# 1 SUPPORT TEACHER (M/F/D) FOR POLISH LANGUAGE IN THE SECONDARY CYCLE – (5 PERIODS/WEEK – PART-TIME)

2023-07-SEC-PL-ST

## Job description

### Mission:

A support teacher for Polish language in the Secondary cycle of the European School Luxembourg I is recruited for the period from 01/09/2023 until 31/08/2024.

### Profile:

- The candidate will be a teacher for Polish language at secondary school level (all levels up to BAC).
- The candidate will be a native Polish speaker (mother tongue level or level C2).
- The candidate will have previous experience as teacher in Secondary.
- Qualification to teach Polish as mother tongue will be considered an asset.
- The candidate will have experience working with children with learning disabilities.
- Previous experience teaching children with Autism Spectrum Disorder will be considered an asset.
- Previous experience as teacher in a European school and knowledge of at least one of the other working languages of the European School of Luxembourg (FR-DE-EN) will be considered an asset.
- The candidate will be willing to acquire knowledge of support in the European Schools and in particular at the European School Luxembourg 1 (procedures, documentation, special adaptations, special arrangements....).
- The candidate will be willing to acquire the knowledge necessary to support children with learning disabilities and, where appropriate, to train for specific disorders.
- The candidate will be motivated to work as part of a team with other teachers and support staff, as well as secondary cycle educational advisers.
- The candidate will be willing to acquire the necessary knowledge for the effective use of the European Schools' specific software.

- The candidate will have knowledge of the European School system and be motivated to work in a multilingual and multicultural environment.
- The candidate will have a strong sense of responsibility and an impeccable personal presentation.
- The candidate has to be a EU citizen or be in possession of an authorisation to work in the Grand Duchy of Luxembourg at the time of application.

### We offer:

- A renewable fixed term contract (1 year) as of September 1st 2023 in accordance with the Service regulations for the locally recruited teachers in the European Schools: (<https://www.eursec.eu/fr/Office/official-texts/basic-texts/en> under "Service Regulations for Locally recruited teachers in the European Schools - 2016-05-D-11-en-12" (<https://www.eursec.eu/BasicTexts/2016-05-D-11-en-12.pdf>),
- 5 teaching periods per week,
- Monthly gross salary: 1.956,95 EUR per month (391,39 EUR/ month for one period of teaching a week in Secondary classes,
- **School fees (art. 39):** "For school year teachers a reduction in school fees shall be granted during the period of his/her employment for any of his/her children enrolled in the European Schools. The reduction shall amount to 7% per weekly hour taught in the nursery and primary cycles and to 5% per weekly period taught in the secondary cycle. The present Article shall not give entitlement to any compensation in cases where a child of a locally recruited is enrolled in a school other than one of the European Schools."  
Rules on admission to and operation for the European Schools of Luxembourg are available at the following link:  
[http://www.euroschool.lu/site/wp-content/uploads/2023/03/2023-2024\\_Rules-on-admission\\_EE-Lux.pdf](http://www.euroschool.lu/site/wp-content/uploads/2023/03/2023-2024_Rules-on-admission_EE-Lux.pdf).

### Recruitment procedure:

- All applications have to be uploaded exclusively via the recruitment portal of the European School Luxembourg I – Kirchberg. (<https://www.euroschool.lu/vacancies>) at the latest by **Wednesday August 23<sup>rd</sup> 2023** to the attention of

Mr. Martin WEDEL

Director of the European School Luxembourg I

and indicating the reference **2023-07-SEC-PL-ST** in the motivation letter.



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LUXEMBOURG I – KIRCHBERG



- The application must be accompanied by:
  - a **motivation letter (in DE, EN or FR)**,
  - a **detailed curriculum vitae** (if possible in « Europass » format) **(in DE, EN or FR)**,
  - a **copy of the study diploma**,
  - an **extract from the criminal record** (bulletin 3 and 5 for Luxembourg or equivalent for other countries) dated less than 3 months,
  - if applicable, a valid authorisation to work in the Grand Duchy of Luxembourg for non-EU nationals, must be attached to the application.
  
- **All documents uploaded must be in .PDF format !**
- **Incomplete applications**, sent by post, by e-mail or after the deadline **will not be considered.**
- No reply will be given to candidates before the end of the procedure.
- **Those interested in this position who do not have the required profile are kindly requested to refrain from applying.**
- **Interviews are scheduled the week of September 4th 2023.**

Detailed information about our school and the European Schools in general can be found on the website of the European School Luxembourg I [www.euroschool.lu](http://www.euroschool.lu) respectively on the website of the European Schools [www.eursc.eu](http://www.eursc.eu) .

Requests for additional information will be handled until August 20<sup>th</sup>, midday, and have to be addressed to the following email address [elise.meyniel@eursc.eu](mailto:elise.meyniel@eursc.eu).

Please take note that, considering the school holidays, a reply will not always be possible the same day