

**The European School Luxembourg 1 is looking for**

## **1 Class teacher (m/f/d) for Dutch language in the nursery cycle – (25,5 hours/week – full-time – 3 years contract)**

**2025-07-NUR-NL-CLAS-TEA**

### **Job description**

#### **Mission:**

A class teacher for Dutch language in the Nursery cycle of the European School Luxembourg I is recruited to take up post on 1 September 2025.

#### **Profile:**

- The candidate will be a teacher for Dutch language at nursery and primary school level.
- The candidate will be a native Dutch speaker (mother tongue level or level C2).
- The candidate will have previous experience as a teacher in nursery and/or primary.
- The candidate will have experience of working with children with learning disabilities.
- Previous experience as a teacher in a European school and knowledge of at least one of the working languages of the European School of Luxembourg (DE-EN-FR) will be considered an asset.
- The candidate will be willing to acquire knowledge of support in the European Schools and in particular at the European School Luxembourg 1 (procedures, documentation, special adaptations, special arrangements....).
- The candidate will be willing to acquire the knowledge necessary to support children with learning disabilities and, where appropriate, to train for specific disorders.
- The candidate will be motivated to work as part of a team with other teachers and support staff.
- The candidate will be willing to acquire the necessary knowledge for the effective use of the European Schools' specific software.
- The candidate will have knowledge of the European School system and be motivated to work in a multilingual and multicultural environment.
- The candidate will have a strong sense of responsibility and an impeccable personal presentation.
- The candidate has to be an EU citizen or be in possession of an authorisation to work in the Grand Duchy of Luxembourg at the time of application.

**We offer:**

- **An contract until at latest 31 August 2028** in accordance with the Service regulations for the locally recruited teachers in the European Schools: (<https://www.eursc.eu/fr/Office/official-texts/basic-texts/en> under "Service Regulations for Locally recruited teachers in the European Schools - 2016-05-D-11-en-18" (<https://www.eursc.eu/BasicTexts/2016-05-D-11-en-18.pdf>)
- **25,5 teaching hours per week**
- **Monthly gross salary:** approximately 6.801,62 EUR per month (266,73 EUR/ month of teaching a week in Nursery classes)
- **Removal costs (art. 37):** "A locally recruited teacher recruited for a minimum period of one year and a contract providing a minimum of 16 hours/periods per week shall, as provided in Article 59 and Article 62 of the Regulations for Seconded Staff Members of the European Schools, be entitled to a lump sum compensation for the expenses caused by the removal to the place of the school (...)",
- **Installation allowance (art. 37bis):** "A locally recruited teacher recruited for a minimum period of one year and a contract providing a minimum of 16 hours/periods per week who furnishes evidence of having been obliged to change his/her place of residence and of having actually settled at his/her place of employment (...) shall be entitled (a) to an installation allowance (...)",
- **School fees (art. 39) starting from 1 September 2025:** For school year teachers a reduction in school fees shall be granted during the period of his/her employment for any of his/her children enrolled in the European Schools. A full exemption is granted to teachers recruited on a half-time basis or more. For contracts below that threshold, the reduction shall amount to 8% per weekly hour taught in the nursery and primary cycles and to 10% per weekly period taught in the secondary cycle. The present Article shall not give entitlement to any compensation in cases where a child of a locally recruited is enrolled in a school other than one of the European Schools.

**Recruitment procedure:**

- All applications have to be uploaded exclusively via the recruitment portal of the European School Luxembourg I. (<https://www.euroschool.lu/vacancies>) at the latest by **Wednesday 20 August 2025** to the attention of  
Mr. Martin WEDEL  
Director of the European School Luxembourg I  
and indicating the reference **2025-07-NUR-NL-CLAS-TEA** in the motivation letter.
- The application must be accompanied by:
  - a **motivation lettre (EN)**,
  - a **detailed curriculum vitae** (if possible in « Europass » format) **(EN)**,
  - a **copy of the study diploma**,
  - an **extract from the criminal record** (bulletin 3 and 5 for Luxembourg or equivalent for other countries) dated less than 3 months, (**if you are unable to provide the extract at the time of submitting your application, please include proof that it has been requested. In this case, the extract must be submitted no later than before the interview**),
  - if applicable, a valid authorization to work in the Grand Duchy of Luxembourg for non-EU nationals, must be attached to the application.
- **All documents uploaded must be in .PDF format!**

- **Incomplete applications**, sent by post, by e-mail or after the deadline **will not be considered**.
- No reply will be given to candidates before the end of the procedure.
- **Those interested in this position who do not have the required profile are kindly requested to refrain from applying.**
- Interviews are scheduled the week of **25 August 2025**.

Please note that due to potential maintenance work, the school website may occasionally be unavailable during school holidays. If this occurs, please try again on another day, ensuring that you still respect the application deadline.

If you can access the recruitment portal but encounter difficulties completing your application, try using a different browser or consult the section below titled “FAQ: Troubleshooting Steps for Accessing the Recruitment Portal” for further assistance.

Detailed information about our school and the European Schools in general can be found on the website of the European School Luxembourg I [www.euroschool.lu](http://www.euroschool.lu) respectively on the website of the European Schools [www.eursec.eu](http://www.eursec.eu).

Requests for additional information will be processed until 19 August 2025 (midday) and should be addressed to the following email address [elise.meyniel@eursec.eu](mailto:elise.meyniel@eursec.eu). Please note that job-specific questions will only be addressed during the interview.

Please note that, due to school vacations, it is not always possible to reply on the same day.

#### **FAQ: Troubleshooting Steps for Accessing the Recruitment Portal**

- Try a different browser:
  - Access the web page using another browser to see if the issue persists.
- If the problem persists, clear your browser cookies:
  - Open your browser settings.
  - Locate the option to clear cookies and site data.
  - Clear the cookies and reload the page.
- Check your system date and time:
  - Ensure that your computer’s date and time are correct.
  - Incorrect settings can interfere with security cookies.
- Disable browser extensions:
  - Some extensions may interfere with cookies.
  - Temporarily disable them and try reloading the page.
- Clear your browser cache:
  - Go to your browser settings.
  - Find the option to clear the cache.
  - Clear it and reload the page.