



ECOLE EUROPEENNE DE  
LUXEMBOURG I – KIRCHBERG

The European School Luxembourg 1 is looking for

**1 TEACHER (M/F/D) FOR ENGLISH LANGUAGE  
AND LITERATURE  
IN THE SECONDARY CYCLE  
(21 PERIODS/WEEK – FULL-TIME – PERMANENT  
CONTRACT)**

**2024-06-SEC-EN-L1**

**Job description**

**Mission:**

A teacher for English language and literature in the Secondary cycle of the European School Luxembourg I is recruited to take up post on 30 August 2024.

**Profile:**

- The candidate will be
  - a qualified teacher for English language and literature as first language at secondary school level (all levels up to BAC).
- AND
- a qualified teacher for English as foreign language at secondary school level (all levels up to BAC).
- The candidate will be a native English speaker (mother tongue level or level C2).
- The candidate will have at least 2 years of professional experience as teacher in Secondary.
- The candidate will have experience working with children with learning disabilities.
- Previous experience teaching children with Autism Spectrum Disorder will be considered an asset.
- Previous experience as teacher in a European school and knowledge of at least one of the other working languages of the European School of Luxembourg (FR-DE-EN) will be considered an asset.

- The candidate will be willing to acquire knowledge of support in the European Schools and in particular at the European School Luxembourg 1 (procedures, documentation, special adaptations, special arrangements....).
- The candidate will be motivated to work as part of a team with other teachers and support staff, as well as secondary cycle educational advisers.
- The candidate will be willing to acquire the necessary knowledge for the effective use of the European Schools' specific software.
- The candidate will have knowledge of the European School system and be motivated to work in a multilingual and multicultural environment.
- The candidate will have a strong sense of responsibility and an impeccable personal presentation.
- The candidate has to be a EU citizen or be in possession of an authorisation to work in the Grand Duchy of Luxembourg at the time of application.

#### We offer:

- A permanent contract from 30 August 2024 in accordance with the Service regulations for the locally recruited teachers in the European Schools: (<https://www.eursc.eu/fr/Office/official-texts/basic-texts/en> under "Service Regulations for Locally recruited teachers in the European Schools - 2016-05-D-11-en-14" (<https://www.eursc.eu/BasicTexts/2016-05-D-11-en-14.pdf>),
- 21 teaching periods per week,
- Monthly gross salary: approximately 8.301,30 EUR per month (395,30 EUR/ month for one period of teaching a week in Secondary classes),
- **Removal costs (art. 37):** "A locally recruited teacher recruited for a minimum period of one year and a contract providing a minimum of 16 hours/periods per week shall, as provided in Article 59 and Article 62 of the Regulations for Seconded Staff Members of the European Schools, be entitled to a lump sum compensation for the expenses caused by the removal to the place of the school (...)",
- **Installation allowance (art. 37bis):** "A locally recruited teacher recruited for a minimum period of one year and a contract providing a minimum of 16 hours/periods per week who furnishes evidence of having been obliged to change his/her place of residence and of having actually settled at his/her place of employment (...) shall be entitled (a) to an installation allowance (...)",
- **School fees (art. 39):** "For school year teachers a reduction in school fees shall be granted during the period of his/her employment for any of his/her children enrolled in the European Schools. The reduction shall amount to 7% per weekly hour taught in the nursery and primary cycles and to 5% per weekly period taught in the secondary cycle. The present Article shall not give entitlement to any compensation in cases where a child of a locally recruited is enrolled in a school other than one of the European Schools."

### Recruitment procedure:

- All applications have to be uploaded exclusively via the recruitment portal of the European School Luxembourg I – Kirchberg. (<https://www.euroschool.lu/vacancies>) at the latest by **Sunday 23 June 2024** to the attention of  
Mr. Martin WEDEL  
Director of the European School Luxembourg I

and indicating the reference **2024-06-SEC-EN-L1** in the motivation letter.

- The application must be accompanied by:
  - a **motivation letter (in DE, EN or FR)**,
  - a **detailed curriculum vitae** (if possible in « Europass » format) **(in DE, EN or FR)**,
  - a **copy of the study diploma**,
  - an **extract from the criminal record** (bulletin 3 and 5 for Luxembourg or equivalent for other countries) dated less than 3 months,
  - if applicable, a valid authorisation to work in the Grand Duchy of Luxembourg for non-EU nationals, must be attached to the application.
- **All documents uploaded must be in .PDF format !**
- **Incomplete applications**, sent by post, by e-mail or after the deadline **will not be considered**.
- No reply will be given to candidates before the end of the procedure.
- **Those interested in this position who do not have the required profile are kindly requested to refrain from applying.**
- **Interviews are scheduled for the week of July 1<sup>st</sup> 2024.**

Detailed information about our school and the European Schools in general can be found on the website of the European School Luxembourg I [www.euroschool.lu](http://www.euroschool.lu) respectively on the website of the European Schools [www.eursc.eu](http://www.eursc.eu) .

Requests for additional information will be handled until 20 June 2024, midday, and have to be addressed to the following email address [elise.meyniel@eursc.eu](mailto:elise.meyniel@eursc.eu).