

**European School, Luxembourg I
Parent-Teacher Evening**

**Secondary School
(Years 1-3)**

**Tuesday 15th November 2022
17.00 - 20.00 hrs.**

Please name up to 5 teachers that you would like to meet for 5 minutes and sign the acknowledgement at the foot of this form.

Ask your child to present this document to each of the named teachers who will indicate a meeting time. Your child should take the completed document to the Form Teacher to be checked. Please note the times of any meetings.

A meeting with a named teacher cannot be guaranteed. A teacher may give priority to those parents whom the teacher especially wishes to meet.

If the teacher cannot facilitate you on this evening, please request another meeting time.

Name of Pupil :
Class :

Interview Requests TEACHERS' NAMES	Time	Teacher Reply
1. _____		C A
2. _____		C A
3. _____		C A
4. _____		C A
5. _____		C A

Note: Teacher Reply
Teachers will offer a particular time or will offer any of the following coded replies:
<p style="margin: 0;">C - Teacher timetable already complete. A meeting is not possible on this evening.</p> <p style="margin: 0;">A - Teacher will be absent on this evening.</p>

FORM TEACHER



Family Name:	Pupil's Name:
I acknowledge receipt of the invitation to the Secondary School Parents-Teacher Evening and the request to name up to 5 teachers with whom I would like to arrange a 5 minutes meeting. I realise that a meeting may not be possible if the teacher's timetable for the evening is already complete.	
I shall/shall not be attending this general meeting: Signed:	

