

**Catering service - Secondary****2019 - 2020 ACADEMIC YEAR**

Dear parents,

Following the indexation of 1 January 2020, the European School and Sodexo would like to take this opportunity to inform you about the fees for the main meal services offered at the secondary school restaurant and cafeteria and to explain how they work for the 2019-2020 academic year.

Meal of the day, vegetarian, pasta, etc.	€6.00	Sandwich (large)	€3.50
Meal of the day, vegetarian, pasta + starter or dessert	€6.30	Sandwich (small)	€2.50
Meal of the day, vegetarian, pasta + starter + dessert	€6.60	Cold dishes	€3.70

**Opening times****Secondary school restaurant:**

Monday and Wednesday → 12:15 p.m. until 2 p.m.  
 Tuesday, Thursday and Friday → 12 p.m. until 2 p.m.

**Cafeteria:**

Monday to Friday → 8 a.m. until 4 p.m.

**Please note: The Secondary School cafeteria is open to all pupils who wish to buy drinks and snacks. Only pupils from classes 4 – 7 may eat there during opening times (8 a.m. to 4 p.m.). Pupils from classes 1 – 3 may only sit there provided there is room and they have been given permission by the educational advisor.**

**Payment by badge at the Restaurant and Cafeteria – Apschool system****How it works**(available at [www.sodexoeducation.lu](http://www.sodexoeducation.lu))

Services are paid for using an electronic badge provided by SODEXO.

Your child will use the same badge throughout their time at secondary school and their balance will be carried over automatically each year.

**For new pupils and those arriving in the middle of the school year**, the badge should be requested as soon as possible and will be available the following day from the self-service till, along with the password and user name (required to use the Apschool system).

The issuing fee is €10.00 and will be debited from the initial balance of the card.

**If you forget your password**, you can request a new one directly through your Apschool account.

We remind you that the badge is associated with a name. Any loss or theft must be reported to the kitchen manager's office immediately.

**The electronic badge is the only means of payment authorised in the restaurant and the cafeteria.**

**There are two ways to top up the badge:**

- Either online at the top-up website: [www.sodexoeducation.lu](http://www.sodexoeducation.lu) (secured payment page) (Visa or Mastercard).
- Or via the cashier at the checkout (minimum top-up of €10.00).

**If the card is lost or stolen**, it can only be blocked by the kitchen manager, upon request from the card holder or by sending an email confirming the request ([eceuro213ger.fms.lu@sodexo.com](mailto:eceuro213ger.fms.lu@sodexo.com))

It costs €15.00 to replace the card, and the balance of the previous card will be transferred to the new one.

**Students who permanently leave the school during the school year** can contact Sodexo to have the remaining sum on their card reimbursed.

**With regard to hypoallergenic meals, please consult the procedure available on the website [www.sodexoeducation.lu](http://www.sodexoeducation.lu)**



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