



Catering service - Primary Nursery

2019 - 2020 ACADEMIC YEAR

Dear parents,

Following the indexation of 1 January 2020, the European School and Sodexo would like to take this opportunity to inform you about the catering service applicable during the second and third term of the 2019-2020 academic year.

We would like to remind you that registration is compulsory (whether for hot meal or packed lunch).

With regard to hypoallergenic meals, please consult the procedure available on the registration website www.sodexoeducation.lu

Please inform us of any new departure or arrival in the middle of the school year. Contact: eceuro213.fms.lu@sodexo.com

There are three steps to registering with the school canteen:

STEP 1: REGISTRATION

You need to register once a year and will receive a confirmation email containing all the information you provided in the registration form.

You may only register for the school canteen online.

<https://inscription.sodexoeducation.lu/>

Comments:

Please replace the "ß" by "2 Ss"

Enter surnames without accents

STEP 2: INVOICING

The original invoice will be sent by email once registration has been confirmed.

A copy of your invoice will also be available online.

STEP 3: PAYMENT

Payment of your invoice can be made by bank transfer only once you have received the invoice by email.

BGL BNP PARIBAS

BIC (swift): BGLLLULL

IBAN LU31 0030 3005 6088 0000

CHANGES DURING THE YEAR

Apply for a refund

You may request a refund before the end of the term in question by submitting a refund form (available from the website or upon request by email from Sodexo at: eceuro213.fms.lu@sodexo.com) in the following cases:

- Consecutive absence of more than 2 weeks: you should attach a copy of the medical certificate to your request.
- Permanent departure from the school: a calculation will be determined based on the number of meals not consumed over the term.

Change an option

If you would like to change options during the academic year (from packed lunch to hot meal, or vice-versa), you can now do so online directly via your personal space.

The change will be effective from the Monday following your request. An amended invoice will be sent to you.

If you register after term has already begun, the invoice is drawn up for the number of meals served pro rata.

SUBSCRIPTION FEES

			04/09 - 20/12	06/01 - 31/03	01/04 - 03/07	
	Cycle	PU	Trimestre 1	Trimestre 2	Trimestre 3	Année
Maternelle	Abonné	4,80 €	62,40 €	57,60 €	43,20 €	163,20 €
	Tartiniste	0,00 €	/	/	/	/
Primaire	Primaire 1	4,80 €	134,40 €	110,40 €	96,00 €	340,80 €
	Primaire 2	4,80 €	134,40 €	100,80 €	96,00 €	331,20 €
	Primaire 3	5,35 €	149,80 €	123,05 €	96,30 €	369,15 €
	Primaire 4	5,35 €	149,80 €	123,05 €	96,30 €	369,15 €
	Primaire 5	5,35 €	139,10 €	123,05 €	107,00 €	369,15 €
	Tartiniste	0,00 €	/	/	/	/

Please note that Sodexo only provides meals on Mondays and Wednesdays for Primary pupils and on Mondays for Nursery pupils.

Meals that would otherwise have been provided during school trips (snow, sea and countryside classes) with a duration of at least one week are deducted from the aforementioned fees.



M. Wedel

Director