

## Catering facilities - Secondary

**ACADEMIC YEAR 2017 - 2018**

Dear Parents,

The management of the European School is pleased to announce that the company Sodexo will continue to provide the catering facilities of our school from the start of the academic year in September 2017.

You will see below the prices of the main services offered at the secondary restaurant and the cafeteria as well as the opening hours for the academic year 2017-2018.

Dish of the day, Vegetarian, Pasta...	€5.95	Sandwich (large)	€3.50
Dish of the day, vegetarian, pasta + starter or dessert	€6.25	Sandwich (small)	€2.50
Dish of the day, vegetarian, pasta + starter + dessert	€6.55	Drinks	From €0.90 to €1.80

### Opening hours

**Secondary restaurant:**

Monday to Friday → 12.00am to 2:00pm

**Cafeteria :**

Monday to Friday → 8:00am to 4:00pm

**Lunch2go :**

Monday to Friday → 12.00am to 2:00pm

**NB:** The cafeteria of the secondary Ecole is open to all pupils for the purchase of drinks and snacks. Only pupils from classes 4 - 7 may remain on the spot during opening hours (8.00am to 4:00pm). Pupils from classes 1 - 3 may remain there only if there is space and with the agreement of the education councillor.

### **Payment with badge at the Restaurant and cafeteria - MoneWeb System Operating process**

(Available on the website [www.sodexoeducation.lu](http://www.sodexoeducation.lu))

The payment of the services is done using an electronic badge provided by SODEXO.

The badge remains the same throughout the schooling of the child at secondary school and the balance is automatically carried forward year by year.

**For new pupils and newcomers during the year**, the request for a badge is done as soon as possible and this will be available as of the following day at the cash desk of the self and will be provided with the password as well as user name (necessary for the working of the MoneWeb system).

The initial costs amount to €10.00 and will be taken from the 1st card payment.

**In the event of loss of password**, the holder of the chart can contact the cashier who will undertake to print out a ticket with the necessary information for the operation of the MoneWeb system.

We remind you that the badge is personal. Any loss or theft must be immediately reported to the office of the manager.

**The electronic badge is the only means of payment authorized at the restaurant and cafeteria.**

**The recharging of the badge can be done in two ways:**

- Either by logging onto the recharging site: [www.sodexoeducation.lu](http://www.sodexoeducation.lu) (secured payment page) (visa card or Mastercard).
- Or via the cashier when going to the till (minimum recharging cost of €10,00).

**For users of multiple accounts** (several children) it is necessary to be disconnected at the end of each transaction (log out top right-hand corner of the secured page) in order to be able to access the following account.

**In case of theft or of loss of card**, the latter can only be blocked by the manager of the company Sodexo, following the request by the card holder or by the sending of an email confirming the request ([eceuro213ger.fms.lu@sodexo.com](mailto:eceuro213ger.fms.lu@sodexo.com))

The card replacement costs €15.00 and the balance of the old card will be transferred when informed.

**For the pupil definitively leaving the school during the academic year**, He will be able to be refunded for the remaining amount on his badge by contacting the company Sodexo.

Concerning the hypoallergenic meals, please refer to the note which is available on the website [www.sodexoeducation.lu](http://www.sodexoeducation.lu)



European Ecole Luxembourg  
Panayota Vassilacou  
Director



Sodexo Luxembourg  
Fernand Valentiny  
Director of Operations